

IWA – BTCCGL MEETING MINUTES

DATE- 10TH JAN 2013

VENUE- BTCCGL

TIME: 8PM

IWA Attendees – Renu Bajaj, Rashmi Chaturvedi, Anju Dev, Deepa Divakaran, Kumari Govindraju, Lakshmi Garimella, Poonam Mittal, Meena Narsimanan, Veena Sagi, Hema Suresh

Btccgl Attendees – Indrajeet Chaubey, Vishal Lodha, Jagdish Patel, Subra Narayan, Umesh Patel, Sunil Prabhakar, Tanuja Seth, Shalini Shah

AGENDA-

1. Use of facility
2. Identify methods of communication between the two groups
3. Identify potential areas of collaboration
4. Share goals and objectives of both organizations for 2013

Goals and objectives of both organizations were presented.

- IWA would like to continue their 20-year tradition and continue to organize the functions they have been doing in the past.
- IWA presented their calendar of events for 2013.
- IWA plans on doing Holi and Diwali cultural events along with other events like summer picnic, welcome party, garba and a holiday party.
- IWA clarified that according to their bylaws, they cannot donate to political or religious organizations
- IWA would like to sponsor one day of Garba at BTCCGL. They have given two dates for the consideration.
- IWA has not yet decided if they will host a COI event in 2013, but they suggested that future IWA boards may choose to hold a COI event.
- IWA requested that if BTCCGL would like to hold an event similar to Celebration of India (COI) then they would like BTCCGL to have a new name for the event.

Umesh presented BTCCGL goals and objectives, and stated that

- BTCCGL would like to have multiple fundraising events, both religious and cultural. Some suggestions were family fun night, Republic day celebration, movie night, cookouts, Diwali puja and various fundraising events.
- BTCCGL would like to conduct classes for all age groups- e.g., yoga, bal vihar, and language classes. It was discussed if IWA would like to sponsor or take the initiative in conducting some such classes at BTCCGL.

Use of the BTCCGL facility

- IWA stated that they may consider renting BTCCGL facility for some of their functions provided the event requirements are met.
- BTCCGL offered IWA the use of the facility free of charge for their board meetings.
- It was also discussed that IWA can also use the facility for their talk series if needed.
- BTCCGL requested IWA to give their thoughts on how to make the facility more usable for IWA events.
- IWA was made aware that their supplies are kept in an unsecured area and might inadvertently

- be used. IWA can continue to keep their supplies at BTCCGL if they want to do so.
- IWA was made aware of the rental procedure (rental form on the website).

Method of communication:

- All communications from BTCCGL to IWA will be directed to IWA board email address, and all emails from IWA to BTCCGL will be directed to BTCCGL email address (info@btccgl.org or ccglaf@gmail.com).
- Both organizations can use each other's email database for informational emails according to each organization's email distribution policies.
- IWA and BTCCGL decided that there was no need to have combined quarterly meetings. Both organizations' representatives can meet as needed.

Action items:

- IWA will let BTCCGL know if they plan to host a COI event in 2013
- IWA requested that BTCCGL provide them their yearly schedule of the events.
- IWA will let BTCCGL know if they will continue to store supplies in the building.